August 2020

**Use the template below for students enrolled in Geometry who missed their opportunity to take the Algebra 1 EOC in Spring 2020. Please customize this letter, as applicable, by modifying the red fields and placing the letter on school letterhead prior to sending. You may also use this language to post to your school website or distribute to parents/guardians via email.**

Dear Families:

On March 17, 2020, the Florida Department of Education and Commissioner Richard Corcoran issued an executive order to support the Florida Division of Emergency Management to ensure the safety of Florida citizens during the COVID-19 pandemic. A component of that order canceled all remaining K-12 assessments for the 2019-2020 school year, including the Algebra 1 EOC.

Last school year, your student was enrolled in Algebra and was unable to take the Algebra 1 EOC in Spring 2020. However, he/she is still required to meet the mathematics assessment graduation requirement prior to his/her graduation. Your student may meet this requirement with any of the following scores:

* Algebra 1 EOC – Level 3 or higher
* Geometry EOC – Level 3 or higher
* PSAT/NMSQT Math Subtest – 430 or higher
* ACT Math Subtest – 16 or higher
* SAT Math Subtest – 420 or higher

Your student is currently enrolled in the Geometry course and will participate in the Geometry EOC during the Spring 2021 administration for 30% of his/her course grade. If he/she earns a Level 3 or higher on the Geometry EOC, he/she **will have met** the mathematics graduation requirement. However, your student also has the option to participate in the Algebra 1 EOC for additional opportunities to meet this graduation requirement. Both the Algebra 1 EOC and the Geometry EOC are offered four times each school year (Fall, Winter, Spring, and Summer).

This letter is being sent to provide you with the ability to choose your student’s math EOC plan for the 2020-2021 school year. If you have any questions, you may contact [School Contact] at [Contact Information].

Sincerely,

[Principal’s Name]

**Please complete the following form and return to *enter location or teacher* by *enter date.***

**If a student does not have this form on file, he/she will be automatically scheduled for the Algebra 1 EOC opportunities.**

**Student Name and ID #:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent Name (Printed):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Keep in mind that regardless of your choice, your student will participate in the Geometry EOC in Spring 2021 and if he/she earns a Level 3 or higher, this score will meet the mathematics graduation requirement.***

**Please circle one of the following options:**

1. My student **would like the opportunity to participate** in the Algebra 1 EOC this school year to meet his/her graduation requirement.

## My student will defer the opportunity to participate in the Algebra 1 EOC until after receiving his/her Spring 2021 Geometry EOC results.