

FATA Medium District Meeting

September 14, 2020 at 2 PM

[Link to Join Teams Meeting](#)

If you put a topic on the agenda and would like to speak about/explain the topic prior to me opening it up for discussion, please put your name and district next to the topic. If you would like to comment on one of the topics listed below (even if it isn't a topic you submitted), please put your name and district next to the topic, so I can call on you first to open up the discussion.

ALACHUA	ESCAMBIA	LEON	PUTNAM
BAY	FLAGLER	MANATEE	SANTA ROSA
CHARLOTTE	HERNANDO	MARION	SARASOTA
CITRUS	HIGHLANDS	MARTIN	ST JOHNS
CLAY	INDIAN RIVER	NASSAU	ST LUCIE
COLLIER	LAKE	OKALOOSA	WALTON

Questions for Jenny/Susie

- 1.) Saturday testing
 - a.) No EOC testing on the weekend of October 10th
 - i.) October 9th is the cutoff date for EOCs in order to receive those Fall EOC scores back prior to Winter EOCs.
 - b.) No ELA testing the weekend of October 24th
 - i.) October 23rd is the cutoff date for ELA Retake in order to receive those scores prior to winter break.
- 2.) Must writing come before reading?
 - a.) No. Front loading the window with writing is needed for hand-scoring purposes and score reporting deadlines, but it is not a requirement.
- 3.) What information does the FLDOE Assessment Team need if a district is planning Saturday testing?
 - a.) Date and Time
 - b.) This will ensure Help Desk is available and that the district knows who the on-call FLDOE Assessment contact is.
- 4.) How late is the FSA Help Desk open?
 - a.) 7 AM - 8:30 PM Eastern Time
 - i.) If you anticipate going past 8:30 PM, let FLDOE know.

- 5.) Do students have to sit for the state assessments (ELA Grade 10 and/or Algebra 1 EOC) prior to concordant/comparative scores being used?
- a.) No.

New Normal Questions

1.) How did the start of school go? Any issues your district is experiencing with COVID-19 at schools?

- a.) Polk - One high school with 400 students quarantined due to 6 positive cases - leading to extensions to the testing window
- b.) Lake - COVID reporting system (every Friday) for students and staff positive cases and quarantines
 - i.) Semester Blocks (full year in one semester) - Instructional time lost from testing, quarantines, and the fact that winter testing is in December, even though classes don't end until January
- c.) Citrus - COVID Dashboard
- d.) If students are quarantined, most districts who participated in this question stated that the students switch to e-learning for the duration.

2.) How is attendance going to look like for your district regarding the new virtual option with the brick-mortar school/teacher? If kiddo logs in for, let's say Math at the elementary level, but not ELA or Science, would you mark them as present? We use FOCUS SIS.

- a.) Bay - if there at all, present all day
- b.) Manatee - Original - All Present, unless teacher marking them absent; Now - All absent, unless teacher marks them present; E-learners - mark a button in FOCUS (each period for secondary; once a day for elementary)
- c.) Citrus - Assignment in Canvas (each period for secondary; once a day for elementary); then, teacher manually enters into Skyward the following day

3.) Updates on Flexibility for Spring Testing

- a.) Middle Grades Math - 2 sessions, instead of 3?
 - i.) Jenny said that we will be doing three sessions of Grades 6-8 Math until Spring 2023, when there is a possibility for change due to the new standards.
- b.) May Testing Window Flexibility
 - i.) Citrus - Test fully in established state testing windows (disregard 4-week rule)
 - ii.) Lake - Paper testing is the main concern.
 - iii.) St. Lucie - Parents do not want e-learners mixing with campus learners. They would like a window extension.
 - iv.) Alachua - June 16th end date - last four weeks begins after current paper window ends

4.) More discussions on the ideas for managing the Br-M kids vs Dist Virt kids vs Hybrid students? (The ideas so far have been so extremely helpful, so maybe as we move along and discover new and/or better ways to manage this, we can share those?)

- a.) Update on FLVS students
 - i.) According to Jenny on the large-district call, further guidance will be issued from Susie soon about this topic. - We have not yet received this.
 - ii.) St. Lucie - Told FLVS they would provide them with a location, but not TAs and devices (and could not be on campus during normal school hours) - So, no FLVS
 - (1) St. Lucie is testing their St. Lucie virtual students on Saturdays
 - iii.) Polk - Only seniors
 - iv.) Lake - Winter is heavier (Bay agreed)
 - v.) Pam McBee from Nassau did create a “flowchart” for her campuses to use to determine what tests need to be administered in the 20-21 school year, especially with EOCs and scholar designations.

- b.) 2 sessions in 1 day?
 - i.) Bay - yes, they are giving the option for Algebra, Geometry, and Reading
 - ii.) Nassau - yes, for advanced learners
 - iii.) St. Lucie - district leadership says no; testing adults at district office
 - iv.) Charlotte and Polk - no
- c.) PSAT 8/9 - are districts required to allow FLVS to participate?
 - i.) Bay, Nassau, and Lake are saying no
 - ii.) Consensus - only required for tests that have state funding (PSAT/NMSQT, Cares Funding)
- d.) Notification Policies Surrounding FLVS students and COVID
 - i.) I reached out to Kira on 9.17.2020 - still awaiting response from FLVS leadership.

5.) Home Testing

- a.) Are you going to offer online testing options for district assessments?**
- b.) Are you going to provide online testing guidelines/protocols?**
- c.) How are you going to ensure valid/secure online testing?**
 - i.) Specific programs/applications?**
 - ii.) iReady (because attached to teacher evaluations)?**

Answers to these questions:

- a.) Polk - Star/Quarterly exams - Teachers monitor e-learners through Zoom/Teams; difficulty for hybrid teachers to watch on campus and e-learners
- b.) Manatee - i-Ready - Teams with camera on (and mics on); i-Ready Secure Browser does not work with Zoom/Teams, so they decided to use Teams/Zoom
- c.) Marion - Similar to Manatee - TA Manual for District Assessments and added online protocols with gallery view on Teams information included, as well as scripts
- d.) Bay - MAP with NWEA and GoGuardian

- e.) Lake - PERT DE Question (Colleges can use HonorLock, but Lake is being told that districts cannot use.)
 - i.) Hernando is using.
 - ii.) Citrus uses ACT/SAT, as well.
- 6.) Ideas for Safely Administering FSAA
 - a.) Mirror what is happening instructionally

CARES Funding

- 1.) ACT and/or SAT?**
- 2.) Which test dates?**
- 3.) How are you deciding student eligibility?**

Responses

- a.) Bay and Manatee - SAT
- b.) Bay and Citrus - SAT March 24th
- c.) Leon - Schools will decide ACT/SAT individually as well as date
- d.) Lake - ACT online and all dates March 4-6 and 9-11
- e.) Putnam - SAT
- f.) Nassau - Both
- g.) Hernando - Juniors/seniors without a concordant score; probably SAT in March
- h.) Polk - ACT - March 16th all juniors (and seniors who are close to BrightFutures requirements)
- i.) Marion - all juniors and split up remaining units and schools will determine how to choose seniors (March 2nd - ACT and March 24th - SAT)

Training/Responsibility Questions

- 1.) Do schools in each district have designated testing coordinators or are those duties a shared responsibility among staff at each school? Or do certain levels (i.e. high schools) have a designated person but not at elementary or middle?**
- 2.) How are testing training sessions conducted (all schools, by grade level, small groups) and at what frequency?**

- 3.) I would like to know how other districts train their school based coordinators? Do they follow the presentations from DOE, create their own, etc.?**
- 4.) Has anyone had success with lead testing coordinators that sort of spearhead the efforts at certain schools or grade levels? If so, is it voluntary or is there some sort of stipend?**
- 5.) Something that I also think would be interesting to see is how responsibilities are divided among members of the other district assessment 'teams' or if departments are smaller and it is more of a team of one? It could be beneficial to know how districts make it all happen so that other districts could see options for streamlining and making things more efficient. Maybe have that as a topic on a day when the agenda is a bit less full because for now I think we are all trying to create a new way of work with the distance/virtual blend :)**

Responses to the above questions (below, including screenshots from chat):

#1

- Polk - TCs at Middle and High; APs at Elementary
- Marion - APs at all levels, unless a HS is using a flex unit as TC
- Nassau - TCs are athletic directors/ESE department chair at high schools; counselors at middle/elementary

#2 and #3

- Polk - Trainings include FLDOE presentations, but hands-on activities (escape rooms, what if scenarios, nearpod, etc.); separate trainings for elementary, middle, high school; monthly trainings for new TCs
- St. Lucie - Pre-planning training, trainings for each state administration, 1:1 trainings if anyone needs it, create own presentations; all virtual for this year
- Lake - Recordings invaluable

#4

- Polk - Voluntary mentors
- St. Lucie - "Experts" share with each other - all voluntary

#5

- Polk - 2 state assessments; 2 district assessments

R

Renee (Guest) Monday 2:58 PM

Putnam: all schools have designated testing coordinators

LB

Beers, Lyn Monday 2:58 PM

Charlotte county has APs at each school.

EM

McCarthy, Evan Monday 2:58 PM

We have a designated Testing Coordinator and designated Testing AP for each site. Our High School Testing Coordinators are full time Testing Coordinators. The ES and MS ones are usually a guidance counselor or student support specialist

AC

Crowell, Amy Monday 2:58 PM

This year, we are facilitating our trainings via a Canvas Course for TAs. There is a "quiz" at the end for accountability purposes. Testing coordinators will still ZOOM meet with TAs to review site-specific protocols and to answer questions.

CH

Camilla Hudson Monday 2:59 PM

Bay has high school APs as designated over testing as well as non-certified person as the school test coordinator.

PW

Paula Wicker (Guest) Monday 2:59 PM

Lake has designated TC's at high, not at middle and elem

LP

Linda Peirce (Guest) Monday 3:01 PM

Hernando typically has been all together for state testing. This year due to size, it has been by level. We do use the DOE presentations. We also do an additional training for "newbies" more detailed and sharing.

MG

GORMAN, MELANIE A. Monday 3:01 PM

St Lucie - We have one administrator per site over assessment. Each secondary school (middle, K8, high) each have a certified teacher as a School Assessment Coordinator (an allocated NCT unit). Our elementary have a clerical position designated as School Assessment Support Clerk. Many of the elementary schools' guidance counselors work with the elementary coordinator.

PM

Pamela Mcbee Monday 3:01 PM

Training depends on the assessment: ACCESS for ELLs (all campuses); FLKRS (primary only); FSA (all campus - one time; then increased MS/HS); SAT School Day (MS/HS)

LB

Beers, Lyn Monday 3:02 PM

Charlotte has separate elementary and secondary face to face trainings. We utilize the DOE power points and add some from the district. ELL and FSAA trainings are separate.

PM

Pamela Mcbee Monday 3:02 PM

Use DOE ppt., modify as needed

LP

Linda Peirce (Guest) Monday 3:03 PM

Hernando also district sends out reminders one pager prior to each administration specific to that test.

MG

GORMAN, MELANIE A. Monday 3:03 PM

We have a School Assessment Coordinator TEAMS site that we have all the training materials in the "files" tab. We also record our sessions.

LP

Linda Peirce (Guest) Monday 3:05 PM

Hernando does not have stipends. We do have a "phone a friend" that we match up newbies with more experienced Assessment Teachers. They usually pull our ATs for Principal/AP positions now after a year or two.

PM

Pamela Mcbee Monday 3:06 PM

Team of one... K-Adult Ed (including brick and mortar, virtual, home ed., private).

PM

Pamela Mcbee Monday 3:06 PM

Team of one... K-Adult Ed (including brick and mortar, virtual, home ed., private).

LP

Linda Peirce (Guest) Monday 3:07 PM

Hernando is myself (Supervisor), 1 Assessment Assistant, and 1 Clerk who does our warehouse materials. We do assessment and accountability, DJJ accountability.

EM

McCarthy, Evan Monday 3:08 PM

We have two sides of our department: Assessment with 3 people and Accountability/Evaluation with 2. Everyone is crosstrained to some extent so Acctbly helps with testing stuff and Assessment helps with data during testing downtimes as well

Final Question - How to check devices for distance learners?